

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: JUNE 20, 2019

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Tim Clark, Ted Ritter, Jim Swenson, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, town clerk. There 5 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, June 19, 2019 before 6:30 P.M.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
6. **Discussion /Action Items:**
 - a. **Review and Approve Bidding Documents for the Demolition of the Red Brick Schoolhouse:** Melody Hamlin from Funktion Design Studio handed out a pre demolition report listing the places where asbestos had been found and the other waste items that have to be removed before demolition begins. Ms. Hamlin will place ads in the Vilas County News Review and Quest tomorrow. The deadline for receiving bids is 3:00 P.M. on July 22, 2019. The bids will be opened on July 22, 2019 at 6:30 P.M. Funktion will recommend to the board which bid should be accepted. Mr. Martens asked that “demolition bid” be written on the outside of the envelopes since they are to be mailed to P.O. Box 7. Each bid will require a 5% security deposit. There will be a charge for change orders. The demolition is to be completed by November 8, 2019. The work hours will be from 7:00 A.M. until 7:00 P.M. The workers will not be in the community center at all. There will have to be erosion control. The estimates will include the cost of dumping the debris. The old tennis court blacktop will be removed as well as the blacktop on the west side of the school. The area will be covered with gravel. Mr. Ritter suggested that there be a plan for getting what needs to be removed from the Red Brick Schoolhouse.
 - b. **New Pavilion and Fire Department Roof Update:** Mr. Cooper reported that the pavilion roof had been inspected and as expected, the shingles are deteriorating. The town should be getting some warranty money for the shingles. The fire department roof is out of warranty. NTW Roofing patched the roof so that it should last through this year. NTW Roofing asked not to be paid, but to donate his check to the fire department. NTW Roofing is also making a list of what needs to be done for both a shingle and a metal roof for the pavilion. It was the consensus of the board that a general contractor should look at the fire department attic to see how the heat loss can be prevented. Motion Cooper seconded Swenson to hire MSA Engineering to prepare what needs to be done to replace the pavilion shingles and rotten boards and also to advise the board as to what needs to be done to prevent the heat loss in the apparatus bay of the fire department. By a voice vote: Yes – 5; No- 0. Motion carried unanimously.
 - c. **Cemetery Update from the Cemetery Committee:** Mr. Christensen noted that Jerry & Pat Eliason no longer want to be sextons for the cemetery. June Vogel has been helping with the sale of the lots. She would also take over as sexton. Ms. Vogel also has paperwork showing that the town owns the cemetery property. Cathy Humbaugh is also ready to retire as cemetery treasurer. Tim Ebert no longer wants to dig the graves. Jerry Seideman also no longer is digging the cremation plots. Mr. Christensen noted that he and Ms. Vogel had talked about having the town crew do the work. Mr. Christensen added that maybe now is the time for the town to take over the cemetery. Ms. Janssen added that the cemetery association is like the housing authority. The town owns the land, but the town board really has no say in what is

done. Ms. Janssen also asked where the records were going to be kept. Motion Christensen seconded Cooper to hire a title company to do a title search for the cemetery property. By a voice vote: Yes – 5; No- 0. Motion carried unanimously.

d. Bartender Licenses Approval: Motion Clark seconded Cooper that bartender licenses be approved for Bonnie Markgraf, Brenna LaCrosse, Patricia Rossier, Patrik Niggemeier, Jennifer VanProoyen, and Rachel Parfait-Spartz. By a voice vote: Yes – 5; No- 0. Motion carried unanimously.

e. Water Runoff Easement – Continuing Discussion on the Timber Restaurant Request: Mr. Christensen said that Attorney Garbowicz told him that the board shouldn’t approve of an easement until the DNR and also the DOT weigh in. Because the property is larger than an acre a DNR permit is required. Motion Christensen seconded Cooper to table the request until the reports from the DNR and DOT have been received. By a voice vote: Yes – 5; No- 0. Motion carried unanimously.

7. Next Town Board Meeting Date – Regular Town Board Meeting, Monday, July 8, 2019.

8. Adjourn: Mr. Christensen adjourned the meeting at 8:27 P.M

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